

**MINUTES
YANCEYVILLE TOWN COUNCIL
November 1st, 2016
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on November 1st, 2016 at 7:00 PM.

Council members present: Alvin Foster, Mayor, Odessa Gwynn, Mayor Pro Tem, Margie Badgett-Lampkin, Brian Massey, and Keith Tatum.

Staff: Brian Collie, Town Manager, Lee Farmer, Town Attorney

Item 1: Call To Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that copies of the Town's Rules and Procedures were available if anyone needed a copy.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster then asked Council for a motion to approve the agenda as presented with the stated additions. Mayor Pro Tem Gwynn made a motion to approve the agenda. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda- October 4th, 2016 Minutes

Mayor Foster asked Council to review the minutes from the October 4th, 2016 Town Council Meeting. Mayor Pro Tem Gwynn made a motion to adopt the consent agenda from October 4th, 2016 as presented. The motion was seconded by Councilwoman Badgett-Lampkin and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster stated that no one had sign up to speak during public comments, and asked the audience if anyone would like to approach Council for comments.

Item 5: Wi-Fi Expansion Project Discussion

Manager Collie introduced Mr. Steve Brooks from Books Networking Services. Mr. Collie stated that after a long search he was recommended by two other town's that had used Brooks Networking to contact them for the town's Wi-Fi expansion project. Mr. Collie stated that he has met with Mr. Brooks on several occasions to discuss the town's needs and interest for this project. He stated that he asked Mr. Brooks to come before Council this evening to introduce his business and what it can do for the town in order to expand the towns previously introduced Wi-Fi system.

Mr. Brooks thanked Council for letting him come before him. While explaining his plans for the town he provided a power point presentation for visual aid. His presentation went over why the town should first upgrade our current outdated Wi-Fi, reasons to invest in Wi-Fi as a town, what the initial Wi-Fi coverage will be by showing a coverage map, current public Wi-Fi issues, along with some pictures showing current antenna locations.

Mayor Pro Tem Gwynn asked about the coverage area and if the town would own equipment. Manager Collie stated that the end goal is to eventually cover the majority of the town but that it will have to be done in phase, with the first phase being fixing the current equipment so it functions to today's standards. After further discussion, halted Mr. Brooks thanked Council. Mr. Collie then stated that he would bring plans of the exact phase one project back before council before any work began.

After seeing pictures of the water towers current situation involving several wires illegally placed onto the ladder supporting non-approved antennas Mayor Foster made a motion to have staff look into removing said antennas and wires. Mayor Pro Tem Gwynn seconded the motion, which passed with a unanimous vote.

Item 6: Code Enforcement Update

Bradley Rogozinski, contracted code enforcement officer for the town came before Council to provide an up to date report on current code enforcement violations within town and how he is working with the property owners to get the violations resolved. After his report there were no questions.

Item 7: Wayfinding Sign Discussion

Manager Collie stated that he has recently been contacted by representatives from the Animal Protection Society, and the newly opened Council for the Arts within the town requesting the need for wayfinding signs to disclose their locations. Manager Collie stated that the town currently has several green and white wayfinding signs within town. He stated that he would like to see something similar but does not know who initially placed the current signs (town, county, ncdot). Mayor Foster spoke about a program he remembers within the town that helped fund the placement of the signs but he could not remember who initiated it. Council agreed for Mr. Collie to look further into how the current signs were placed and the possibilities of the NCDOT allowing the town to place more wayfinding signs.

Item 8: Town of Yanceyville Website Discussion

Manager Collie stated that it has been awhile since the town's website had been updated and that its look and functionality are currently out of date. He asked Council their opinion on possibly looking into getting the website redone. Council all agreed that the website could use some work and asked if Mr. Collie could look into prices.

Item 9: Emergency Waterline Discussion

Manager Collie stated that there are remaining grant funds from the USDA after completion of the emergency waterline project that the town can use to benefit the waterline. He stated that several things can be done with the money to improve the waterline but that they weren't in the initial project. He stated that if everyone agreed to the upgrades that he would look into getting further approval from USDA and get the upgrades completed. Council all agreed.

Item 10: Habitat for Humanity Project

Manager Collie stated that Habitat for Humanity is currently building a one home in each of the 100 counties in North Carolina. He stated that they have purchased a vacant lot in Yanceyville located off of Seventh Street to be Caswell's house. He stated that the project will help a family in need and that they are looking for volunteers to help with the construction. He stated that he could get contact information to anyone wanting to volunteer.

Item 11: Town Manager Report

Manager Collie updated Council on the statuses of the animal control inter local agreement, Planning Board vacancy advertisements, town surplus to be auctioned off, the hiring of the Assistant Town Clerk position, and the last First Friday event.

Item 12: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

Ruby Graves commended the town on starting the Wi-Fi project back up.

Item 13: Adjournment

After no further discussion, Mayor Pro Tem Gwynn made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Clerk